

DD/M&S 74-3046

12 August 1974

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Proposed Redesignation of DD/M&S

Sir:

1. I attach for your signature a Headquarters Notice announcing that the Directorate of Management and Services has become the Directorate of Administration.

2. You and I have discussed this matter, I advanced to you my reasoning, and you concurred in my recommendation. I believe, however, you should also be made aware of the following. Prior to submitting the attached notice for your signature, I have discussed this matter collectively with the eight Office Heads in the Directorate, as well as with the Directorate MAG group. All individuals concurred. I have individually discussed the matter with the other three Deputy Directors as well as with the General Counsel, and each of these gentlemen concurred. I did not wish to be solely guided by my own thoughts; and I now feel even more convinced, based on the above conversations, that the course of recommended action is indeed a very appropriate one.

3. You will note the proposed effective date is 19 August. I plan to make an official announcement on this matter to a group of 500 Directorate careerists in the Auditorium on 16 August. I think it important that I develop the reasons behind this and then 500 employees will very quickly spread the word.

/s/ John F. Blake

JOHN F. BLAKE  
Deputy Director  
for  
Management and Services

Attachment: a/s

cc: DDCI

Distribution: Orig - DCI w/Orig att. 1 - DDCI w/cy of att.  
1 - ER w/ cy of att. 1 - M&S Subj w/cy of att.  
1 - RCS w/cy of att. 1 - M&S Chrono w/o att.  
1 - JFB Chrono w/o att.